



Position Vacancy Announcement

Posted July 12, 2010

www.apalacheecenter.org/PosAvail.htm

www.apalacheecenter.org/Application.pdf

Mental Health Assistant - # 2039

Location

Hilltop Residential Program, 225 S.W. Sumatra Ave., Madison, FL 32340

Qualifications

- High school diploma or equivalent.
- Psychiatric experience or CNA certification preferred.

Requirements

- Current and valid driver's license with no more than six (6) points.
- All Apalachee Center, Inc. employees are required to undergo a criminal background check, Department of Motor Vehicles check, employment references check, and drug screening.

Description

- Shift is 7:30am to 8:00pm, Schedule B.
- Provides patient supervision, care and activities services in accordance with professional staff direction and unit procedures.
- Assists patients in activities of daily living.
- Assists in implementing treatment plans.
- Provides supportive contact with patients.

Benefits

This position is eligible for medical and dental insurances at 79% paid by Apalachee, group life and long-term disability insurances at 100% paid by Apalachee, and profit sharing plan at 100% paid by Apalachee. Additional benefits available at employee expense are cancer, accident, and short-term disability insurances.

How to Apply

Submit or mail a completed Apalachee Center Employment Application to:

Human Resources Department
2634-J Capital Circle NE
Tallahassee, FL 32308

Faxed applications are not accepted. Resumes, CVs, or other supplemental materials are not accepted in place of a completed Employment Application, but may be submitted in addition to a completed application.

Please notify the Human Resources Department in advance if you require special disability accommodations to participate in the employment process.